

Memorandum

American Federation of Labor and Congress of Industrial Organizations
815 Sixteenth Street, N.W., Washington, D.C. 20006 / (202) 637-5000



To: Presidents, Secretaries, Treasurers and Secretary-Treasurers of all AFL-CIO State Federations and Central Labor Councils

From: Elizabeth H. Shuler *EHS*
Secretary-Treasurer

Date: October 14, 2009

Re: Travel savings opportunities

In consideration of the important travel work you do to serve your organizations, the AFL-CIO is constantly looking for ways to cut your costs while maintaining a high degree of customer service. We can realize savings in travel expenses for all of our organizations through our strength in numbers.

Toward that end, the AFL-CIO Meetings and Travel Department has been working with hotel chains to negotiate chain-wide discounts based not only on the travel needs of the AFL-CIO, but its valued affiliates as well. As a result, we have secured two discounts to offer all affiliates:

1. **Hilton Worldwide** (includes Embassy Suites, Hampton Inn, and more) has offered a **12 percent discount** off of the hotel's "best available rate."
2. **IHG, Intercontinental Hotels Group** (includes all Holiday Inn brands, Crowne Plaza, and more) has extended a **10 percent discount** off of the "best flexible rate."

Information on how to take advantage of these discounts is attached.

For your benefit going forward, the Meetings and Travel Department will continue to work on more discounts with a variety of travel vendors and announce them as they become available.

EHS/ADS/nts



Hilton Worldwide AFL-CIO Discount

Hilton Worldwide has extended a **twelve percent (12%) discount** off of the hotel's Best Available Rate (BAR) to the AFL-CIO. Rates are non-commissionable. The discount applies to **business and leisure travel**. It does not apply to meetings.

The discount is available to individuals identifying themselves as being with the AFL-CIO. Travelers can access the discount through the following methods:

- www.Hilton.com
- Hilton's call center: 1-800-445-8667
- Online booking tools
- By phoning the hotel directly

The following Corporate Account Numbers are needed at the time of booking to receive the discount:

- For reservations at: Conrad, Hilton, Hilton Garden Inn, Doubletree and Waldorf Astoria hotels: **N1016814**
- For reservations at: Hampton Inn, Homewood Suites and Embassy Suites: **560012406**
- For reservations at International Hilton Properties: **D000300438**



To earn both points and airline miles for their stays, AFL-CIO travelers may join the Hilton HHonors program at www.hiltonhhonors.com



If your organization does a large volume of travel and would like to set your own codes for tracking purposes, please contact:

Mr. Manny Dhamija
Director of Worldwide Business Travel Sales
Hilton Worldwide
Phone: 845-765-1747
E-mail: manny.dhamija@hilton.com





IHG, InterContinental Hotels Group AFL-CIO Discount

IHG (InterContinental Hotels Group) is setting a new standard for traveling to your next destination. As a participant in their award-winning Regional Corporate Gold Program, AFL-CIO travelers will receive a **ten percent (10%) discount** off of the Best Flexible Rate (BFR) in all IHG hotels in the U.S., U.S. Virgin Islands and Puerto Rico. The discount applies to all room types and all seasons, for both **business and leisure travel**. It does not apply to meetings.

The discount is available at the following hotel brands:

- InterContinental®
- Holiday Inn Express®
- Hotel Indigo
- Crowne Plaza®
- Staybridge Suites®
- Holiday Inn Club Vacations® brands
- Holiday Inn®
- Candlewood Suites® (“Hotels”)

The discount is available to individuals identifying themselves as being with the AFL-CIO. Travelers can access the discount through the following methods:

- www.IHG.com
- IHG call center: 877-424-2449
- Phoning the hotel directly
- Travel agencies can use the GDS code
 - XAF for Worldspan
 - A1F for Sabre

The Worldwide Corporate Account Number (required at booking) is: 100199234



Travelers will also be able to enjoy all the benefits of Priority Club® Rewards program! As a Priority Club Rewards member you will be eligible for exclusive offers from Priority Club, their hotels, and many partners - from bonus point offers, new partner announcements, to special room rates. Join today at www.priorityclub.com and begin enjoying the following benefits.

Priority Club Member Benefits

- Redeem points instantly for hotel stays
- No blackout dates for Reward Nights
- Points never expire
- Over 4,000 locations to earn and redeem
- Fastest way to Elite status
- Purchase points or transfer them between member accounts
- Collect points or airline miles
- Online personal account access
- Complimentary weekday newspaper
- Extended check-out
- Custom rewards with the Personal Shopper program

Important Note - If you are an existing Priority Club Rewards member, please update your account information to include the IHG Corporate ID number for the AFL-CIO. Log in to www.priorityclub.com and click on the "Room/Rate Preferences" tab to add your AFL-CIO Worldwide Corporate Account Number - 100199234.

If your organization does a large volume of travel and would like to set up your own codes for tracking purposes, please contact:

Anne Roth, CMP, Key Account Director, Association Group Sales, IHG, Americas Sales
Phone: 301-714-1608 E-mail: Anne.Roth@ihg.com