

## Lost Time Reimbursement

## TWU Local 567 Time Sheet

Name:

Record Number of Hours per Day for each individual week

Lost Time Purpose	Notes	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
<i>First Week</i>								
Executive Board Meeting								
Membership Meeting								
Shop Steward Meeting								
Meetings with American								
Meetings with International								
Educational Purposes								
Office Duties								
Grievance Activities								
Cope Activities								
Workers Comp. Issues								
Other (please note)								
<i>Second Week</i>								
Executive Board Meeting								
Membership Meeting								
Shop Steward Meeting								
Meetings with American								
Meetings with International								
Educational Purposes								
Office Duties								
Grievance Activities								
Cope Activities								
Workers Comp. Issues								
Other (please note)								

Signature Required:

Total: