

ERC# _____

CONFIDENTIAL

ASAP SUBMISSION EVENT FORM

"USE INK ONLY"

DATE OF INCIDENT _____

YOU MUST ENTER YOUR HOME PHONE NUMBER AND MAILING ADDRESS.

Name _____ Employee# _____

Home Address _____

City, State, Zip _____

Home Phone (Area Code) _____

Title _____ Base Station _____ Shop/Dock/Gate _____

WORK HISTORY

Normal work shift: Days _____ Evenings _____ Graveyard _____ Other _____

Did event occur on overtime ___ Y/N ___ Hours on duty at time of event _____

Time of event occurrence _____

Aircraft Type _____ Nose# _____ Flight _____

Component Name _____ CPN _____

S/N _____ Component Position _____

FINDINGS

Is this a FAR Violation? ___ Y/N ___ Safety Concern? ___ Y/N ___

When did you become aware of this? (Date/Time) _____

How did you become aware of this? _____

FAA Enforcement Investigative report Number (if EIR received) _____

ERROR EVENT

Please check the most appropriate type(s) of maintenance error:

___ Improper Installation

___ Improper Servicing

___ Improper/Incomplete Repair

___ Improper Trouble Shooting

___ Actions causing FOD Damage

___ Actions causing other Damage

___ Inspection Requirement

___ Engineering Repair/Alteration

___ Improper Aircraft Release

___ Improper/Incomplete Paperwork

___ Actions Causing Personal Injury

___ Other (explain)

SUMMARY OF EVENT

What action have you taken to correct this?

CONTRIBUTING FACTORS

Please check the items that contributed to the event error.

Equipment/Tools

___ 1. Unsafe

___ 4. Mis-calibrated

___ 2. Unreliable

___ 5. Unavailable

___ 3. Poor layout of controls or displays

___ 6. Inappropriate for the task

- 7. Cannot be used in intended environment
- 8. No instructions
- 9. Too complicated
- 10. Incorrectly labeled
- 11. Not used
- 12. Other (explain below)

Aircraft Design/Configuration/Parts

- 1. Inaccessible
- 2. Aircraft configuration variability
- 3. Parts unavailable
- 4. Parts incorrectly labeled
- 5. Easy to install incorrectly
- 6. Other (explain below)

Information (e.g., work cards, maintenance manuals, service bulletins maintenance tips, non-Routines, IPC, etc.)

- 1. Not understandable
- 2. Unavailable/inaccessible
- 3. Incorrect
- 4. Too much/conflicting information
- 5. Update process is too long/complicated
- 6. Incorrectly modified manufacturer's MM/SB
- 7. Information not used.
- 8. Other (explain below)

Technical Knowledge/Skills

- 1. Inadequate skills
- 2. Inadequate task knowledge
- 3. Inadequate task planning
- 4. Inadequate airline process knowledge
- 5. Inadequate aircraft system knowledge
- 6. Other (explain below)

Environment/Facilities

- 1. High noise levels
- 2. Hot
- 3. Cold
- 4. Humidity
- 5. Rain
- 6. Snow
- 7. Lighting
- 8. Wind
- 9. Vibrations
- 10. Cleanliness
- 11. Hazardous/toxic substances
- 12. Power sources
- 13. Inadequate ventilation
- 14. Other (explain below)

Leadership/Supervision

- 1. Inadequate planning/organization
- 2. Inadequate prioritization of work
- 3. Inadequate delegation/assignment of task
- 4. Unrealistic attitude/expectations
- 5. Amount of supervision
- 6. Other (explain below)

Communication

- 1. Between departments
- 2. Between mechanics
- 3. Between shifts
- 4. Between maintenance crew and crew chief
- 5. Between crew chief and management
- 5. Between flight crew and maintenance
- 6. Other (explain below)

Individual Factors

- 1. Physical health (including hearing and sight)
- 2. Fatigue
- 3. Time constraints
- 4. Peer pressure
- 5. Complacency
- 6. Body size/strength
- 7. Personal event (e.g. family problem, car accident)
- 8. Workplace distractions/interruptions during task performance
- 9 Other (explain below)

Please describe specifically how the checked items contributed to the event error.

SIGNATURE _____

DATE _____

This report will be automatically forwarded to NASA for participation in the Aviation Safety Reporting System

FAX THIS REPORT TO (918) 292-1021, ICS 292-1021

American Airlines
Tul Form #8282-5