

**AFW JSC Meeting Minutes
May 8, 2007**

In Attendance:

Name	Area
1. Troy Rhoads	TWU – Safety Chair
2. Wendy Nielsen	Production Control
3. Chris Blue	Admin Center / IOD
4. Lawrence Noble	Supply / Warehouse Safety Circle
5. Michael Osmer	Supply / Warehouse Safety Circle
6. Kevin Haugh	Components Safety Circle
7. Dennis Cassady	Self Audit
8. Jerry Davidson	FM Safety Circle
9. Carlene Propst	Hangar Safety Circle
10. Pat Stewart	TAESL
11. Joseph Green	VPP
12. Leo Dominguez	QA - TAESL

Safety Circle:

Department	Represented at Meeting Yes / No	Monthly Meeting Schedule Frequency	Meeting Time	Location
TAESL	Yes	1 st Thursday	1:30 p.m.	Production Control C.R.
Warehouse	Yes	Last Thursday	1:00 p.m.	Bldg 6 – Lunch Area
Components / Structures	Yes	2 nd Tuesday	9:00 a.m.	Training Room Structures
Facilities Maintenance	No	Last Wednesday	12:00 p.m.	Bldg 6 C. R.
Hangar	Yes	2 nd Thursday	1:00 p.m.	Marquardt's C.R.

Optional:

Medical
ERT
Self Audit

1. Opening:

- Troy Rhoads opened the meeting.
- Dave Campbell addressed the group on his last day to thank everyone for their continued efforts and for making AFW the very best station. He advised everyone to keep up the great work and don't quit this effort. In the future, if the JSC needs his support please let him know.

2. Discussion Items:

a. **Admin/IOD:**

Monthly Injury Data for April 2007: 22

These injuries consisted primarily of sprains and strains. 1 resulted in an eye injury, The sprains were higher in the industry and the Hangar ranked 1st and TAESL ranked 2nd. The hearing baseline dipped below previous record. Recordable Injuries are those injuries requiring lost time and seeking more than first aid treatment.

b. **IH Announcement:**

- No Update

c. **Medical Update:**

- No Update

d. **ERT Update:**

- No Update

- e. **IWTP:**
 - No Update
 - f. **Self Audit:**
 - No Update
 - g. **EAGLES:**
 - No Update
 - h. **VPP – Joe Green:**
 - Starting next month, meetings will be held 2 times a month. VPP needs letter of commitment.
 - i. **Chemical Coordinators:**
 - One per business unit should check on a monthly basis to insure compliance. On a weekly basis, self-auditor should conduct a sampling. The Chemical Coordinator keeps the cabinet organized.
 - Leo Dominguez proposed a list of Chemical Coordinators and coverage. A training course should be conducted for approximately 2 – 3 hours.
 - Environmental Coordinator is needed for the base.
 - 7 Basics for Eagle Program list for next meeting – *Leo Dominguez – In Work.*
 - j. **Evacuations:**
 - Fire Drill Issues – not everyone participates and alarm is hard to hear. There is a process in place, but there is no compliance. Supervisors, Managers, Safety Reps, Stewards, and Crew Chiefs **MUST** account for everyone.
 - Mike Swantz to complete Evacuation Test, once completed, need to implement test – *Charles Mendez to follow up and advise frequency.*
 - k. **OSHA Signs:**
 - OSHA signs must be posted to avoid extreme fines.
 - Requirements for posting signs will be determined and sent via e-mail. *Charles Mendez – In Work.*
 - l. **Training:**
 - Verify with Ken Harmon that Safety Training is not out of date and be available via classroom setting and not only Online. Contractors should also be included in New Hire Safety Classes and should include confined space chemicals. *Charles Mendez – In Work.*
3. **Safety Circles:**
- Present DVD video of Health, Safety, and Environment. *Myra Danos – In Work.*
 - OSHA Posters should be posted in areas of each building.
 - Eye Wash Stations should meet OSHA new standards with single handed bottles – no need to install drains.
 - Bilingual Flyers were reviewed for use as talking points.
 - Educate the groups to advise them of evacuation procedures and account for all employees in designated areas per OSHA and city ordinances.
- a. **Components / Structures - Kevin Haugh:**
 - No Update
 - b. **Facilities Maintenance – Myra Danos / Jerry Davidson:**
 - **Lightning Protection FAQ's:**
 - Lightning Protection alarms are sounded when lightning strikes hit the ground.
 - Monitors register strikes set for 10 miles inside of base and up to 40 sq miles.
 - Manually operated like satellite and will loose power – still registers past strikes and all those strikes since loss of power.
 - Everyone needs to know about blasts and their meanings. Suggestion would be to hold an Alarm Awareness in July for all employees at AFW.

- **Tornado Warning System:**
 - This is a real problem. The SOC does not follow procedures and fails to notify AFW of pending bad weather. Example: During the race weekend, Capt. Don of Security was watching TV at home and notified Security at the base – not SOC.
 - c. **Hangar – Carlene Propst / Curtis Lenton:**
 - No Update
 - d. **TAESL – Chris Schulz / Leo Dominguez:**
 - Safety Circle presented at Dave Campbell's staff meeting New Hire Employee Packets with contact numbers and other 'need to know' information. This would be an asset for the Base.
 - e. **Supply – Larry Noble:**
 - a. Warehouse Dock Door – humidity causes it to be un-operational. Currently, waiting on parts. *Jerry Davidson – In Work.*
4. **Safety Glasses Update:**
- Signs are being posted requiring safety glasses to be worn before entering specific areas – *Leeman Adams – In Work.*
5. **Open Safety Items:**
- TAESL:**
- Test Cell Fall Protection almost completed and will be in compliance and more will be installed.
- Hangar:**
- Fall Protection – Boeing stands are being built and purchasing two sets of suction cups.
 - The original door handle equipment is old and are being replaced.
- Structures:**
- The door next to roll up door is damaged and is being replaced.
6. **New Safety Items:**
7. **Closed Items:**

Task	Responsibility	Completed
None		

Next JSC meeting: Tuesday, June 12 at 1300 in the TAESL Leadership Conference room.

Submitted by,
Troy Rhoads
Chairman, Safety Committee
TWU Local 567

TR: ts