

**AFW JSC Meeting
September 8, 2009**

In Attendance:

Name	Area of Representation
1. Lynnette Schroeder	Staff Assistant
2. Danny Brigham	ERT
3. Jerry Davidson	TWU Safety
4. Willie Neal	Supply
5. Andy Storm	CSRT
6. Glennon Puleo	Training
7. Chris Schultz	TAESL
8. Tom Rock	Facilities Maintenance
9. Kim Diep	SSE
10. Kevin Haugh	Facilities Maintenance
11. Norm Miller	Components
12. Kim Ealy	ERT
13. Troy Rhoads	TWU Safety Chairman

Safety Circles:

Department	Chairperson Present at Meeting	Monthly Meeting Schedule Frequency	Meeting Time	Location
TAESL	Yes	1 st Thursday	1:30 p.m.	Ldshp Conf Room
Warehouse	No	Last Thursday	1:00 p.m.	Bldg 6 – Lunch Area
Components / Structures	Yes	2 nd Tuesday	9:00 a.m.	Training Room Structures
Facilities Maintenance	Yes	Last Wednesday	12:00 p.m.	Bldg 6 Conference Room
Hangar	No	2 nd Thursday	1:00 p.m.	HOC Conference Room
Medical – Optional	Yes			
ERT – Optional	Yes			
Self Audit – Optional	No			
CSRT – Optional	Yes			

Next JSC Meeting is October 13, 2009 in
TAESL Training Room Side A – 2nd floor

1. New Safety Items:

2. Open Safety Items:

- Warehouse – David Dieterich
 - Speed of forklift – governed the speed of forklifts – Done.
 - Aisle barriers – one has been accomplished. The rest will be put in November, after feedback has been received.

3. Closed Safety Items:

4. Discussion Items:

Self-Audit - Dennis Cassady:

EAGLES / General Safety Update – Kevin Haugh:

- Trying to revive this program. Should be able to pass out plan for this at the next JSC meeting. 3 separate audits to remain – EAGLE, OSHA and Self audit. Leave shop self audits as is. Eagle and OSHA audits will merge in the background.

VPP – Jerry Davidson:

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- After March, August was a bad month for injuries. There were 14 recordable injuries for the month – 9 at AFW, 5 in TAESL. OSHA rate still averages around 6 as a preliminary estimate. Trends for this month were 5 injuries for Bay 2 and 4 for the Cleaner group. Will work with Keisha Hardaway and Chris Constable to try to limit issues at these locations for the future. Total injuries for the month (both recordable and non recordable) was 23.

Training – Glenn Puleo:

- If we're looking into getting a diving board, we need to set up training for it. There is a course available.

IH / SSE – Kim Diep

- Bay 2 – no HEPA filter located in the sanding booth on Bay 2. There is a BIG ticket created for this issue that has been reopened due to the fact that they keep getting this confused with the paint booth. Tom Rock will research this issue.

Medical – Kim Ealy:

- Flu shots will be available starting September 30th for \$20. H1N1 (Swine Flu) shots may become available around mid October, but they're still in the testing phase.

ERT - Danny Brigham:

- No update

CSRT – Andy Storm:

- No update

Facilities Maintenance – David Dieterich:

- No update

Other Discussion Items:

- Health fair will be held on September 30th, at Bay 1 – working with Daryl to plan this event. It will be mandatory to wear close-toed shoes in order to attend the event.
- Don't allow patients who need medical attention to drive themselves to a medical facility – they should be driven by AA Supervisors in an AA vehicle. Call Security or the HOC office if an employee needs urgent medical attention.

Security – Donald Milton:

- Hazmat training will be required for all new security staff. Glen Puleo - This is an option. In process with onsite manager and their own people will teach it. Should be a stand-up course, because they don't have access to Jetnet. Perhaps we should work to allow Members (Janitorial staffing company) to take the course as well. Tom Rock stated that contract review for the janitorial company is currently underway and once a contract is decided, training will be done with that staff at that time.

5. Safety Circles:

TAESL – Chris Schulz / Leo Dominguez:

- 2 insect/spider bites in TAESL in last month. Advised to discuss with Myra to let her know the areas that need attention. Suggestion was made to have more frequent exterminations done during certain times of the year.
- Sprain/strain injury trend – ask shop to attend CBT as a group on backing prevention and roll out training annually to help prevent these types of preventable injuries. Suggestion was made to contact TCC (local community college) to see if they can help by bringing in an expert in proper lifting techniques. Perhaps have a Physical Therapist or Chiropractor come in to provide demonstrations.
- TAESL's forklifts need to be governed.

Supply – Willie Neal:

- No update

Components / Structures – Leeman Adams / Norm Miller:

- No update

Hangar – Daryl Marquardt:

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- Daryl will be in TUL for the next 30 days. Joel Nelson will be coming from TUL to assist AFW while Daryl is there working on DWMS processes.