

**AFW JSC Meeting
October 13, 2009**

In Attendance:

Name	Area of Representation
1. Lynnette Schroeder	Staff Assistant
2. Danny Brigham	ERT
3. Jerry Davidson	TWU Safety
4. Willie Neal	Supply
5. Andy Storm	CSRT
6. Glennon Puleo	Training
7. Chris Schultz	TAESL
8. David Negelein	Hangar Shops
9. Kim Diep	SSE
10. Kevin Haugh	Facilities Maintenance
11. Dennis Cassady	Self Audit
12. Ricky Brock	TAESL/Supply
13. Lynn Benjamin	Base Supply
14. Carlene Propst	Aircraft Operations
15. Kim Ealy	Medical
16. Troy Rhoads	TWU Safety Chairman

Safety Circles:

Department	Chairperson Present at Meeting	Monthly Meeting Schedule Frequency	Meeting Time	Location
TAESL	Yes	1 st Thursday	1:30 p.m.	Ldshp Conf Room
Warehouse	Yes	Last Thursday	1:00 p.m.	Bldg 6 – Lunch Area
Components / Structures	No	2 nd Tuesday	9:00 a.m.	Training Room Structures
Facilities Maintenance	Yes	Last Wednesday	12:00 p.m.	Bldg 6 Conference Room
Hangar	Yes	2 nd Thursday	1:00 p.m.	HOC Conference Room
Medical – Optional	Yes			
ERT – Optional	Yes			
Self Audit – Optional	Yes			
CSRT – Optional	Yes			

Next JSC Meeting is November 10, 2009 in
Hangar Production Conference Room – 3rd floor

1. New Safety Items:
2. Open Safety Items:
3. Closed Safety Items:
4. Discussion Items:

Self-Audit - Dennis Cassady:

- A few safety items found on recent audit:
 - Several areas noted where people were not wearing eye protection, but should have.
 - Portable O² carts – made of wood and need to be made of metal per GPM requirements. Requested Carlene Propst look into ordering the correct storage unit.

EAGLES / General Safety Update – Jerry Davidson:

- Presentation given to Kevin Lyons to restart program. Developed 3 different checklists to incorporate Aircraft, TAESL and Facilities Maintenance – will organize information into 7 categories to deal with issues. Norm Miller is doing a trial run for his shops. Carlene will do a trial run in the hangar.

**AFW JSC Meeting
October 13, 2009**

VPP – Jerry Davidson:

- No update

Training – Glenn Puleo:

- We have a diving board that is being refurbished, currently located at Facilities Maintenance. Will work on a training schedule if the diving board can be rebuilt.

IH / SSE – Kim Diep

- Did air sampling in the sanding booth paint shop near Bay 2 in hangar. The samples were below OSHA limits, but will continue to evaluate the shop for further possible recommendations.

Medical – Kim Ealy:

- H1N1 swine flu – masks can be provided by management for employees who request them; however, the kind of mask we're approved to order will not work to protect employees from contracting the flu. They only help when used by those who are infected from spreading the virus and those who are infected shouldn't be on base.
- Transport of employees injured on duty off base – TAESL requested confirmation of procedure – working on one procedure for the entire base.

ERT - Danny Brigham:

- First aid kits mounted in new locations in Hangar and TAESL buildings. Kim Ealy needs map of all new locations. There are 21 now located in the Hangar. TAESL's map is already complete and will forward to Kim.
- ERT needs key access to Stock 7 room in Warehouse. Perhaps a solution would be to leave the door unlocked when there are people present in the room. Lynn Benjamin will investigate.

CSRT – Andy Storm:

- Several people have completed rope rescue training, several more to complete training this week. Hazmat class will occur the first two weeks in December.
- CSRT's, once on overtime, are obligated to standby for the rescue, if needed. Looking into a ready-room for them to use.

Facilities Maintenance – David Dieterich:

- No update

Other Discussion Items:

- 650 people attended the Health Fair on September 30th.
- Jerry Davidson – September wasn't a good month for safety. Now at an OSHA rate of 10. 11 recordable injuries on the Aircraft Operations side. 158,000 man hours lost. 4 lost work cases – all on the Aircraft side. Need to bring more awareness to the employees how to avoid injuries. 9 of the 11 cases came from Kevin Lyon's branch numbers. Option to improve – best to take the employees who are more prone to injuries out of their area to take a CBT class on safety together (as TAESL did). Bay 2 has the most injuries this month – mostly sprains/strains and cuts/punctures.
- Bicycle safety – one accident would affect all bicycles on base.

Security – Donald Milton:

- General hazmat training will be required for all new security staff. Basic hazmat training for the security team is still under discussion.

5. Safety Circles:

TAESL – Chris Schulz / Leo Dominguez:

- Good month for safety in TAESL – 3 total: 2 non-recordable and 1 recordable. The recordable injury was for a cut hand and no time was lost. No lost work for month.
- Preparing for H1N1 using CDC guidelines. Distributed hand wash guidelines and tips for prevention. Added sanitizers in several areas and also sani-wipes (available at the stock room) to be used on areas and spaces (i.e. keyboards and phones) where more than one person utilizes the space.

Supply – Willie Neal:

**AFW JSC Meeting
October 13, 2009**

- Once we have the procedure for transportation of injured employees on base complete, we will put the information online.

Components / Structures – Leeman Adams / Norm Miller:

- Need to confirm date, time and person running the Components/Structures safety circle meeting.

Hangar – Carlene Propst:

- Hangar is working to increase awareness of safety; monitoring fall protection closely and working on distributing information to crews about preventative measures for H1N1. Also reminding crews to use safety vests when working on the ramp.